

APPLICATION FORM

CITY COUNCILS BEST PRACTICES COMPETITION

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| PROJECT NAME: |  |
| AFFILIATION/INSTITUTION: |  |
| CITY: |  |
| COUNTRY: |  |

Please, note that only will be considered:

1. Finalized Cases within a Strategic Plan or with a strategic vision
2. Finalized Cases which enough time has passed since their ending to be evaluated
3. Well-defined Cases (only-one-project or group-of-projects, or one program, or one plan)

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| PROJECT DESCRIPTION | | |
| Name |  | |
| Responsible organization |  | |
| Collaborators /Funders |  | |
| Geographic location | Country |  |
| City |  |
| Initial date |  | |
| **End date** |  | |
| Budget |  | |

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| --- | --- | --- | --- |
| Category  (Circle the option in which category the  project fits to apply) | A | Citizen rights |  |
| B | Green Development |  |
| C | Possible Risks with Urban Settings and the Crisis Management |  |
| D | Urban Integration of Disadvantageous Group |
| E | Good Governance In The City |
| F | Urban problems (poverty, unemployment, substance dependence, refugee and other human problems) |

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| RESPONSIBLE ENTITY | | |
| Entity contact details | Name |  |
| Address |  |
| Postcode |  |
| City |  |
| Region |  |
| Country |  |
| Telephone |  |
| Fax |  |
| E-mail |  |
| Web site |  |
| Entity responsible person |  |
| Position |  |

|  |  |  |
| --- | --- | --- |
| Project contact details | Project responsible person |  |
| Position |  |
| Address |  |
| Postcode |  |
| City |  |
| Region |  |
| Country |  |
| Telephone |  |
| Fax |  |
| Email |  |
| Project website |  |
| Person completing the form |  | |
| Connection with the project |  | |
| Filling date |  | |

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| FIL PROJECT DETAILS |
| Project description, Baselines, Performance, Results and Impacts |
| Summarize contents of the project for an overall understanding, including most fundamental and relevant aspects  starting situation, risks, description of the objectives, activities and outcomes, stakeholders, etc.. (max 1,200 characters) |

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| Strategic contributions: lessons learned |
| Describe what were the most significant contributions of the project from a strategic point of view. |
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| Beneficiaries |
| Describe who have been the direct and indirect beneficiaries of the project implementation |
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| Used resources | |
| Make a schematic relationship of staff involved in the project (number and function,) and technical and materials  Resources used, distinguishing whether they were existing resources or contracted for the project. Also describe funding system used: financing sources, financing the exploitation of the project, amortization | |
| Economical and Financial | Human, technical and infrastructure |
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